

Green Head Volunteer Bush Fire Brigade

Notice to Fire Fighters

NOTFF Subject: **Logging Fire Shed Activity**

NOTFF Date: **27 June 2009**

NOTFF Revision: **NO**

NOTFF Number: **NOTFF0001**

Logging Fire Shed Activity

Would all volunteers ensure that when attending the Fire Shed please log your details on the white board near the entrance to the store room. The following items need to be logged:

- Name
- Time In
- Nature / Reason for Attendance at the Shed
- Time Out

All of the details will be collated by Julie on a monthly basis and entered into a specific Diary.

Your Assistance is appreciated.