

FESA Course Nomination Form

DETAILS TO BE COMPLETED BY APPLICANT (PLEASE COMPLETE ALL APPLICABLE FIELDS)

Course Title					
Course Date/s	From:		To:		
Course Location e.g. Perth, Bunbury					
Have you unsuccessfully applied for this course before?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>		FESA ID No.	Volunteer _____	Employee _____
First Name			Preferred Name		
Surname			Rank	SO/FF/SFF/DO/	
Postal Address				Post Code	
Phone - Home		Work		Mobile	
Unit/Brigade/Station/Shift				Position	
Is the above your current mailing address? <input type="checkbox"/> YES <input type="checkbox"/> NO					
If a letter is required for your employer please contact the course coordinator.					
I require accommodation <input type="checkbox"/> YES <input type="checkbox"/> NO			Special dietary requirements: _____		
Signature			Date		

VOLUNTEERS – LOCAL APPROVAL (BFB VOLS MAY ALSO REQUIRE LOCAL GOVERNMENT APPROVAL)

Recommended / Not Recommended		Priority: High <input type="checkbox"/> Med <input type="checkbox"/> Low <input type="checkbox"/>	
Signature		Date	
Name in Full		Position/Title	

MANAGER/SUPERVISOR TO COMPLETE RECOMMENDATION *(SEE BELOW)

Recommended / Not Recommended		Priority: High <input type="checkbox"/> Med <input type="checkbox"/> Low <input type="checkbox"/>	
Signature		Date	
Name in Full		Position/Title	

* Manager/ Supervisor to ensure that any course pre-requisites have been met before recommending

STAFF DEPLOYMENT (CAREER FRS STAFF ONLY)

Relief Available <input type="checkbox"/>	Not Available <input type="checkbox"/>	Overtime Required <input type="checkbox"/>	(Tick one)
Signature		Date	
Name in Full			

FESA DIRECTOR APPROVAL

Approved / Not Approved		Priority: High <input type="checkbox"/> Med <input type="checkbox"/> Low <input type="checkbox"/>	
Signature		Date	
Name in Full		Position/Title	

* Unapproved applications should be returned to the applicant's manager.